**Chair: UNESCO Policy Lead – Briefing**

Your goal is to further scientific and diplomatic cooperation amongst the nations of Bria, Solte, Wakke and Lauze in the field of quantum computing. Your role is to help the four countries to negotiate an agreement that promotes quantum technology for the common good, to the extent possible.

**Responsibilities**: Chair this Symposium at Bria National University

**Logistics**: You sit at the head of the table, able to see everyone well; take notes to support your moderation between statements; you may use a timer to monitor time

* **20 min of defining character positions (First delegation meetings)**
  + Delegation members (Bria, Solte, Wakke, Lauze) meet to prepare their position (and surface internal tensions).
  + You will meet with the game facilitators
* **20 min of plenary session at the Symposium**
  + **Opening the Meeting**
    - You **open** the meeting and call it to order.
    - You present the **objective** of the Symposium and **introduce the delegations** present
      * To steer the development and deployment of quantum technologies towards a future where they serve all society, and their risk and negative impacts are avoided.
      * The importance of finding common ground towards agreement to contribute to such a future
    - You remind the delegations about the **points of order** and procedural motions
      * Delegates wishing to speak indicate their request by putting up their place-cards
      * Delegates may interrupt for:
        + Point of Order – if procedure is violated.
        + Point of Information – to seek clarification.
      * Remind: this session will last 20 minutes
  + **Inviting delegations to speak**
    - You let the **4 ministers of Foreign Affairs**, the heads of their delegation, share their opening statement on their priorities and red lines in **alphabetica**l **order** (max. 2 min each)
      * 1. Bria, 2. Lauze, 3. Solte, 4. Wakke
    - By **order of request**, you can give the floor to other **members of the delegations** (max. 2 min each)
    - After the 20 min of this session, you **invite** delegations to engage in **informal consultations** before returning to the plenary session
* **20 min of informal consultations (drafting a multilateral agreement)**
  + Delegates either negotiate by sector (diplomats, industry players, ....) or by country (delegation)
  + You circulate to document emerging consensus or sticking points.
* **20 min of plenary session at the symposium**
  + You lead a drafting session for an agreement.
  + You follow the same procedure as in the first plenary session